

FEES	Annual	Termly
Membership	90.00	54.00
Tuition	10.00	6.00
Total Due	£100.00	£60.00

September 2022

PURBECK ARTS CHOIR
(Charity Commission Number 1155013)

MEMBERSHIP FORM AND GIFT AID DECLARATION

Title ----- First name or initial(s) -----

Surname -----

Full home address -----

Postcode -----

Telephone -----

Email address -----

Voice -----

Emergency contact (Name & Tel. No.) -----

CHARITY GIFT AID DECLARATION – multiple donation

Boost your donation by 25p of Gift Aid for every £1 you donate

Gift Aid is reclaimed by the charity from the tax you pay for the current tax year. Your address is needed to identify you as a current UK taxpayer.

In order to Gift Aid your donation you must tick the box below:

I want to Gift Aid my donation today and any donations I make in the future or have made in the past 4 years to **PURBECK ARTS CHOIR**

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.

My Details

Date -----

Signature -----

Name (in capitals) -----

Please notify the charity if you:

want to cancel this declaration, change your name or home address, no longer pay sufficient tax on your income and/or capital gains

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.

The Purbeck Arts Choir – Privacy Statement

Be in control of your data

We want to make sure that you know what data we collect from you as a member of the group, why we need it, and what we do (and don't do!) with it.

Please have a read of the information below, and then **write your name below** so we can be sure you have had an opportunity to see this and ask any questions you may have.

At the same time, please can you put a **tick or a cross** in the boxes below to let us know if you'd like us to include you in our mailing lists (you can change your mind at any time – just let us know).

I am aware that the Purbeck Arts Choir will collect, hold and use some of my data for membership administration purposes.

Name:

Date:

Please **tick or cross** the box to confirm that you agree to the Purbeck Arts Choir processing your personal data as detailed below.

Tick or cross the box if you consent to have your name and contact details shared within the choir.

Tick or cross the box if you would like the Purbeck Arts Choir to send you email updates about local forthcoming musical events which it believes will be of interest to you.

Why do we need your data?

We need to collect and store some of your details, for example your name and email address, so that we can let you know about things like rehearsal and event dates, subscription payments, and social events.

What data do we collect from members?

We collect some of the following types of data from members (we don't collect *all* of this data on *all* members – we only collect it if it's needed):

<ul style="list-style-type: none">• Name• Email address• Phone number• Address• Emergency contact details• Subscription payments	<ul style="list-style-type: none">• Gift Aid Declarations• Bank details• Photos/video footage
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We check what data we have on members annually and remove it if we no longer need it. If you leave the group, we'll make sure we stop using and/or delete any data we don't need to keep (e.g. for financial reporting).

What do we use it for?

Any of the information listed above might be needed to manage your membership with the Purbeck Arts Choir and to organise and run our activities. We won't ever use this data for anything else unless you give us your active consent for that additional use.

If you give us your consent, the Purbeck Arts Choir will add your email to our mailing list for the group's marketing/promotional communications. We will always include opt-out options on all such communications. You can withdraw your consent at any point by contacting the Data Protection Officer.

Do we share your data with anyone else?

- We will never give your data to third parties for that third party to use.
- We will sometimes use third party services (e.g. Mail Chimp) to store or process your data. We will always make sure that they are reputable and secure, and that your data is kept safe.
- If another member of the Purbeck Arts Choir asks for your contact details we will only ever share them if you consent.

What can you ask us to do?

At any time you can ask to view, update or correct any data we hold on you. You can also ask that we stop using your data or that we erase it. To request any of these, please contact the Data Protection Officer who will respond within one month.

I've got a question– who should I speak to?

The best person to speak to is the Data Protection Officer - the Chairman.